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that achiev	conformance wi	th aerospace stan	dard SAE AS9100D.
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Section 1: Scope

(Your Company's) quality management system (QMS) policies and procedures summarize top management's strategic view to improve the QMS, enhance Customer satisfaction and assure, consistent delivery of products and services that achieve conformance with Customer applicable statutory and regulatory requirements.

Normative References
Documents that are referenced herein are indispensable and their title's are displayed in Bold Italics.
Section 3: Terms and Definitions
Unless otherwise noted, the Company applies the definitions of the terms according to AS9100D and the QMS-16 Definitions and Abbreviations Proceeding

Context of the Organization Section 4:

Understanding the organization and its context 4.1

The Company

according to the QMS-04 Management Process Procedure.

Understanding the needs and expectations of interested parties 4.2

The Company considers

according to DO QMS-04 Management Process Procedure.

Determining the scope of the quality management system 4.3

The Company's quality management system applies to all employees within all functional areas of the business operation,

The Company provides the following products and/or services:

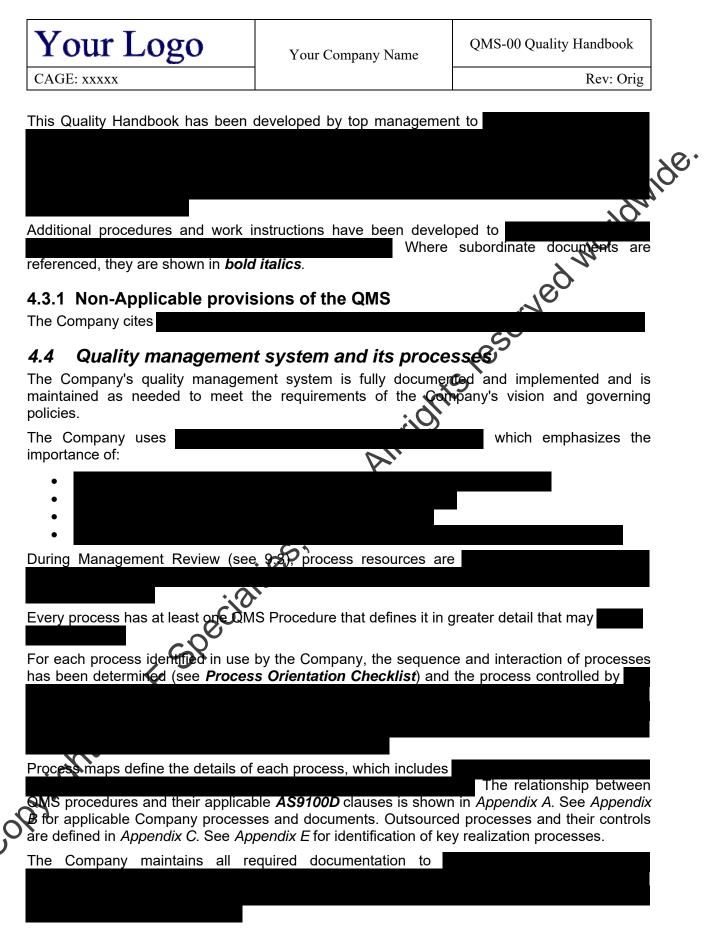
Producer/Provider of [Your text]

NAICS code: [Your code(s)] SIC code: [Your code(s)]

QMS policies and/or procedures outline

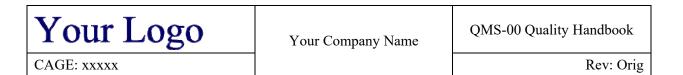
primary purpose of the Quality Handbook and QMS Procedures is to

Copies of the handbook are controlled by

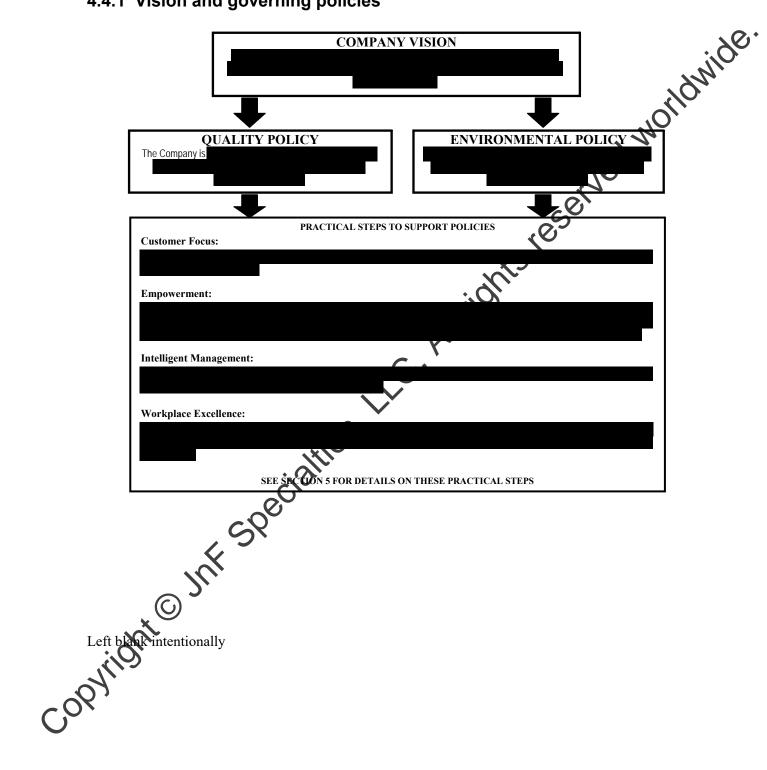


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4.4.1 Vision and governing policies

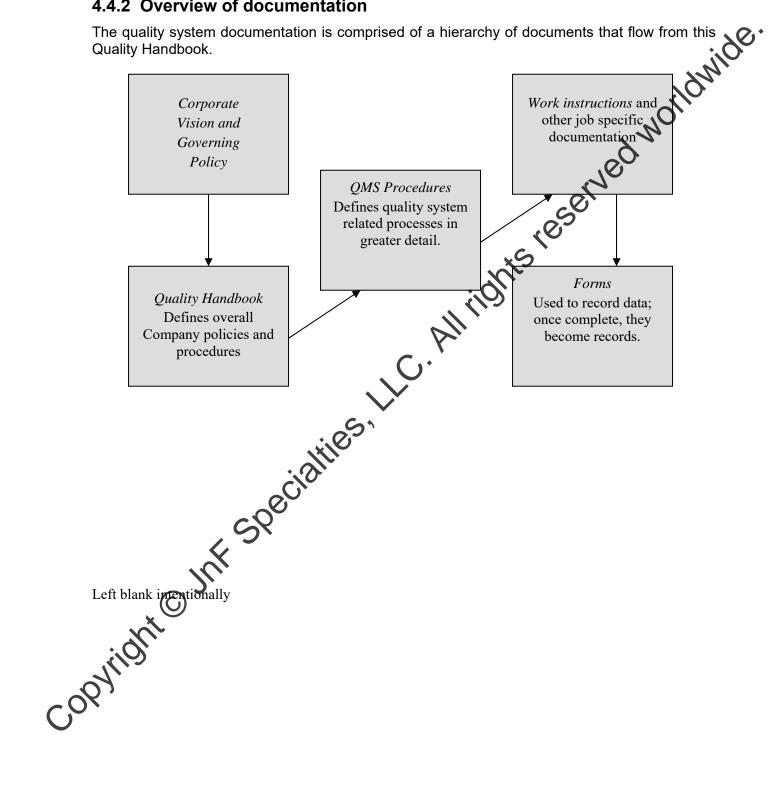




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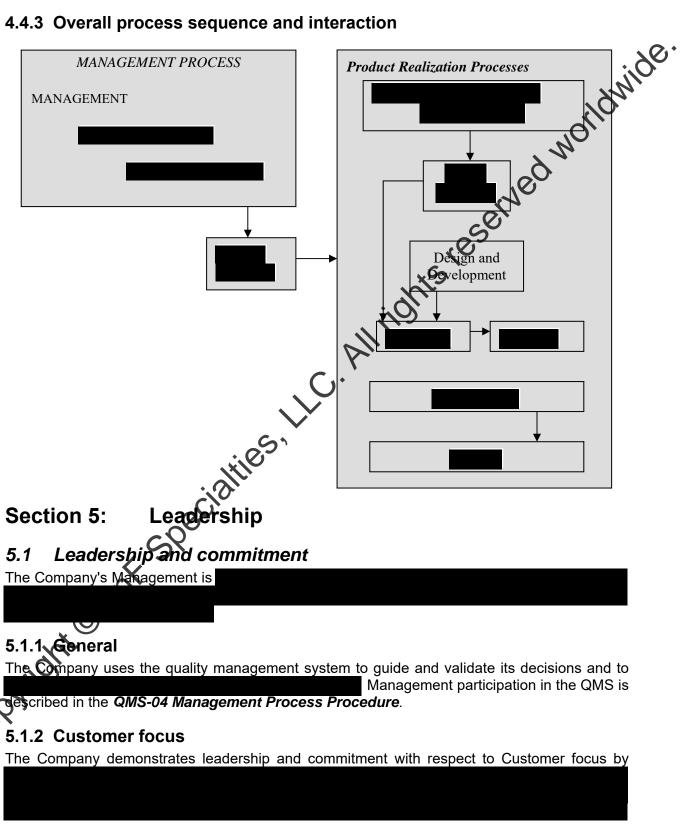
4.4.2 Overview of documentation

The quality system documentation is comprised of a hierarchy of documents that flow from this Quality Handbook.





4.4.3 Overall process sequence and interaction



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according to the QMS-04 Management Process Procedure.

5.2 Policy

5.2.1 Establishing the quality policy

The Company's quality policy defines

5.2.2 Communicating the quality policy

The Company's quality policy is available to interested parties and is maintained as documented information that is

5.3 Organizational roles, responsibilities and authorities

Assignment of responsibilities and authorities for relevant roles are communicated and understood throughout the organization according to the **QMS-05** Responsibilities and **Authorities Procedure** to ensure

The organization chart below describes the basic management structure of the Company. In all cases, the appropriate person has

, which is further defined in the QMS-05 Responsibilities and Authorities Procedure.

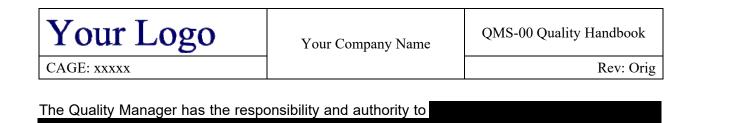
All employees are empowered to

All chiployees				

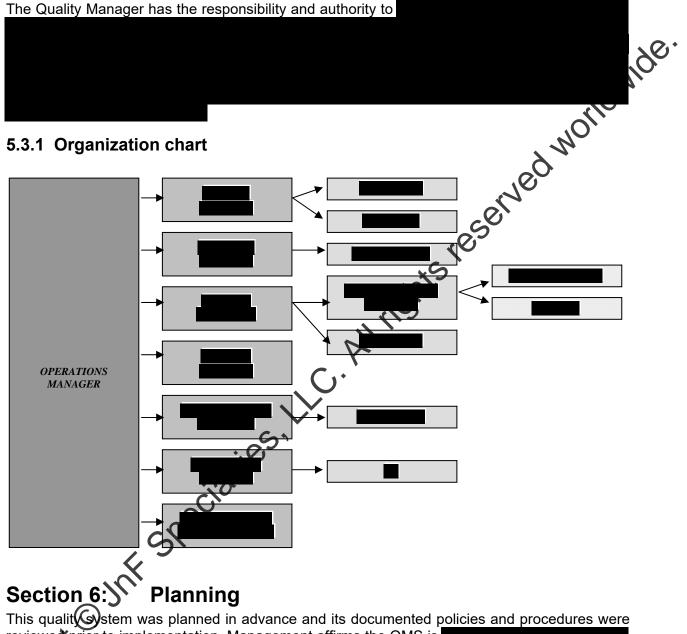
The Quality Manager has been assigned the role of Responsible Quality Authority (RQA). As RQA, the Quality Manager is responsible for:



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This qualit stem was planned in advance and its documented policies and procedures were reviewed prior to implementation. Management affirms the QMS is

he QMS documentation acts as the overall quality plan for the Company. As required, specific quality processes

Quality system planning and control is treated as a process (called the Management Process) and is defined in the QMS-04 Management Process Procedure.



according to the QMS-

Actions to address risks and opportunities 6.1

6.1.1 Planning for the QMS

Nge. Planning for the quality management system includes

6.1.2 Planning requirements

The Company determines the effectivity of actions taken to establish process controls that

04 Management Process Procedure.

Quality objectives and planning to achieve them 6.2

6.2.1 Establishing quality objectives

The Company establishes and maintains documented information for quality objectives at relevant functions, levels and processes according to the QMS-04 Management Process Procedure. Quality objectives are

6.2.2 Achieving quality objectives

The Company determines how to achieve its quality objectives according to

Planning of changes 6.3

Whe quality management system are performed according to the QMS-02 Changes Configuration Management Procedure, which considers

MPORTANT:

The quality management system is maintained at its authorized revision level until planned changes are implemented.



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Section 7: Support

7.1 Resources

7.1.1 General

The Company determines and provides the resources needed for

7.1.2 People

The Company determines and provides the people necessary for

7.1.3 Infrastructure

The Company determines, provides and maintains the intrastructure necessary for

C_1^*
The Company has determined and provides
and include a review of:
and moldoc a reversion.
•
The Company utilizes maintenance practices and skilled maintenance personnel to
The Company utilizes corrective maintenance and skilled maintenance personnel to

- Ç



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according to the QMS-15

7.1.4 Environment for the operation of processes

The Company determines, provides and maintains the environment necessary for the operation of its processes to achieve conformity of products and services. The work environment is

	10
7.1.5 Monitoring and measuring resources	NO'

7.1.5.1 General

When monitoring or measuring is used to verify the conformity of products and services, the Company determines

7.1.5.2 Measurement traceability

All measuring and test equipment instruments and devices used to determine an item's conformance to specified requirements are

according to the QMS-15 Calibration Procedure.

Calibration Procedure.

7.1.6 Organizational knowledge

The Company determines

The Company considers

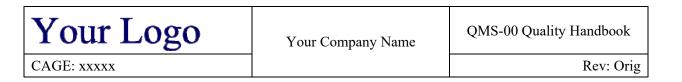
according to the QMS-07 Proposal Development and Contract

Review Procedure:

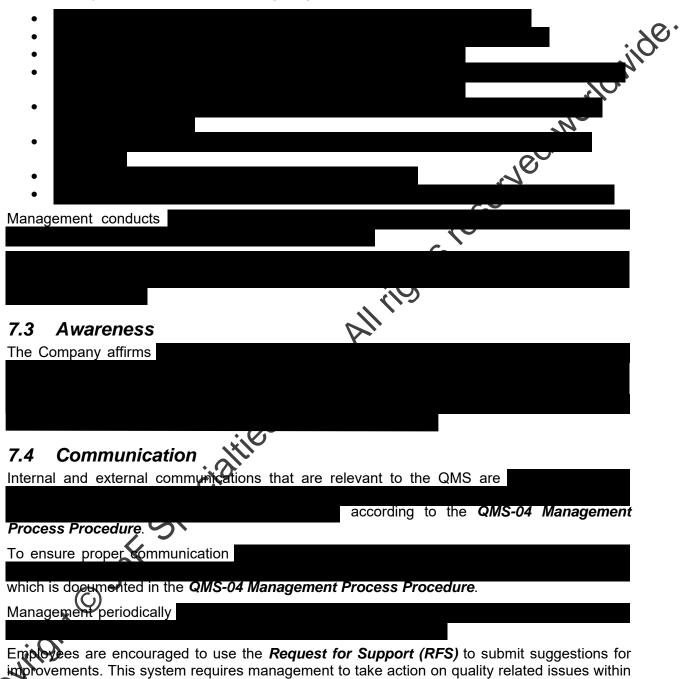
Competence 7.2

The Company determines and periodically reviews the necessary competence for Employees whose work affects the performance and effectiveness of the quality management system. The Company affirms

All Company personnel are



The Company has implemented a training program that:



the Company.



NC

Documented information 7.5

The Company's quality management system includes documented information required by AS9100D and records necessary for the effectiveness of the quality management system.

The Company maintains all required documentation to

All Managers are responsible for

The quality system documentation is comprised of a hierarchy of documents that flow from this Quality Handbook (see 4.4.2).

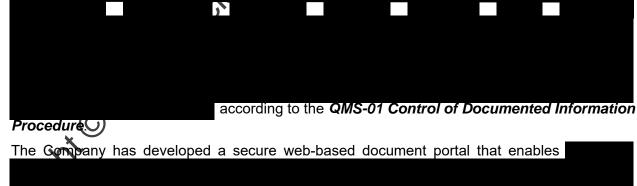
All documents must

The order of precedence of order-specific documentation is as to use unless otherwise directed by Customer requirements:

- . .

7.5.2 Creating and updating

During creation and update of dominanted information, the Company reviews and approves documents



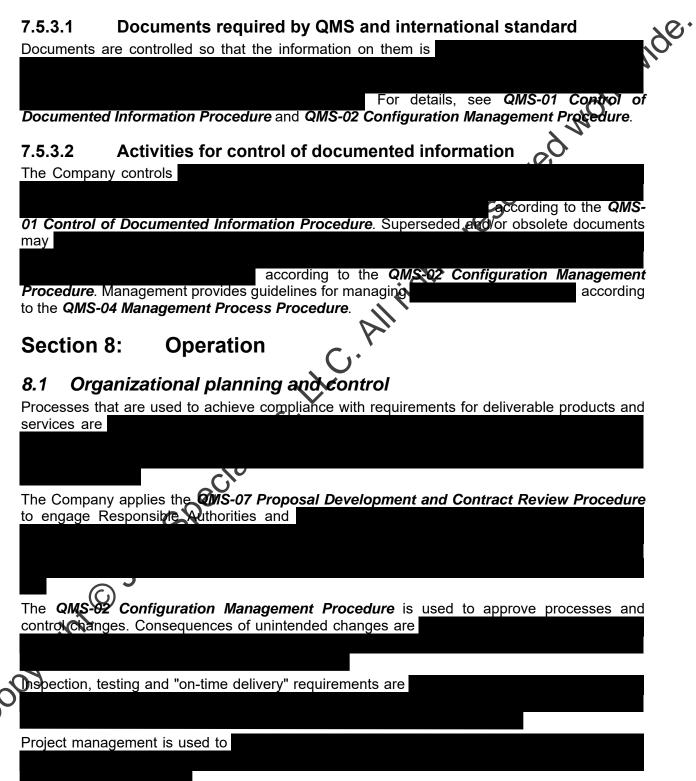
according to the QMS-02 Configuration

Management Procedure.



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7.5.3 Control of documented information



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Key product realization processes include the following procedures:

Quality objectives have been established for each key process. At times, additional quality

objectives and measurements may

Suppliers used for outsourced processes are approved according to 8.40 prein and the **QMS-08** *Purchasing Procedure*. When the Company provides supplies for **outs**ide processing, such as acceptance testing, the work is performed under the following conditions:

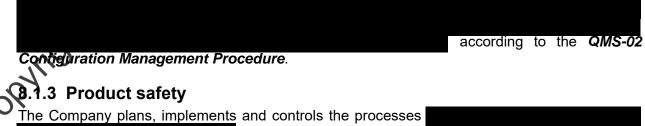


8.1.1 Operational risk management

Risk management for operational processes is conducted according to QMS-18 Risk Mitigation and Planning Procedure. Proportionate actions are

8.1.2 Configuration management

The configuration of products and services is controlled



according to the QMS-10 Manufacturing Procedure.

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8.1.4 Prevention of counterfeit parts

The Company

worldwide. according to the QMS-03 Counterfeit Parts Prevention Procedure and QMS-04 Management Process Procedure.

Requirements for products and services 8.2

8.2.1 Customer communication

The Company communicates with its Customers by

8.2.2 Determining the requirements related to products and services

The Company determines it can meet the claims for products and services it offers and affirms

according to the QMS-07

Proposal Development and Contract Review Procedure.

The Company captures all contractual and special requirements of the Customer as well as

8.2.3 Review of requirements related to products and services

Ability to meet requirements 8.2.3.1

Applicable functions within the Company review Customer requirements according to the QMS-07 Proposal Development and Contract Review Procedure

The Company pays particular attention to

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8.2.3.2 Retain documented information of review

The Company establishes and maintains a record for each contract review that includes

8.2.4 Changes to requirements for products and services

ridwide. When the requirements for products and services are changed, the Company affirms

Design and development of products and service 8.3

8.3.1 General through 8.3.6 design and development changes

The Company's design and development process is conducted in a controlled manner according to

which are defined in the QMS-17 Design and Overlopment Procedure that

includes policies for:

- 8.3.2 Design and development planning •
- 8.3.3 Design and development inputs
- 8.3.4 Design and development controls
- 8.3.4.1 Validation and verification tests.
- 8.3.5 Design and development outputs
- 8.3.6 Design and development changes •

5

Control of external provided processes, products and services 8.4

The Company

does not

8.4.1 General 🗸

The Company offirms externally provided processes, products and services conform to requirements according to the QMS-08 Purchasing Procedure and QMS-09 Receiving **Procedure** to externally provided processes, products and services when

8.4.1.1 **External provider abilities**

The Company determines and applies criteria for the evaluation, selection, monitoring of performance and re-evaluation of external providers that is based upon

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processes or products and services according to requirements and QMS-08 Purchasing wide.

8.4.2 Type and extent of control

The Company affirms externally provided processes, products and services

8.4.3 Information for external providers

The Company affirms mandatory requirements are

Production and service provision 8.5

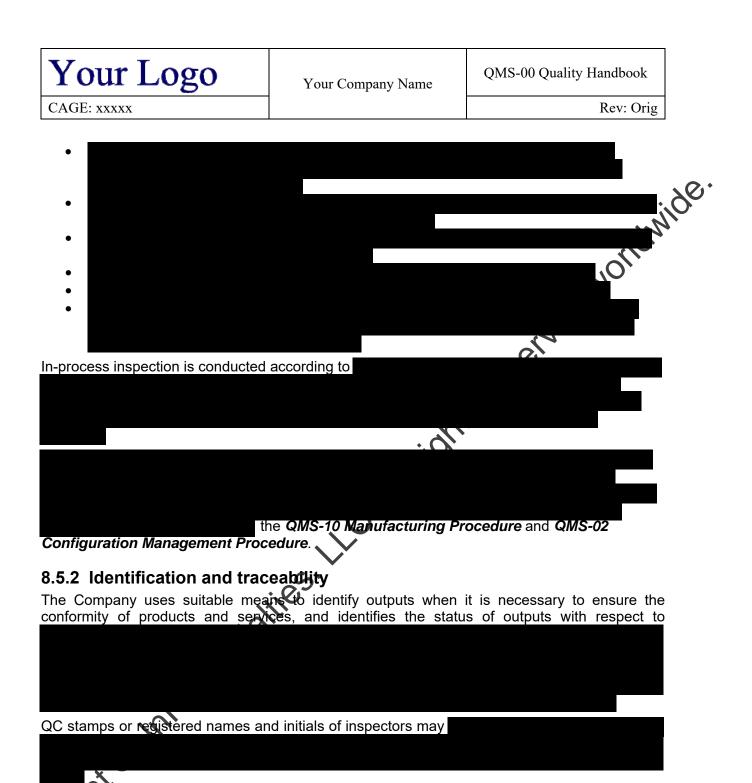
8.5.1 Control of production and service) provision

The Company implements production and services under controlled conditions according to the QMS-04 Management Process Procedure and QMS-10 Manufacturing Procedure, which includes provisions for: 5

- 8.5.1.1 Control of Equipment, Fools and Software Programs
- 8.5.1.2 Validation and Control of Special Processes •
- 8.5.1.3 Production Process Verification •

The Company plans and carries out processes for product realization. In general, this includes assurances that:





8. Property belonging to Customers or external providers

When outside sources provide property for processing or use, it is suitably identified as such to

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Property is controlled according to the QMS-10 Manufacturing Procedure, According to contractual directives, instructions are detailed in the applicable job documentation according to the QMS-10 Manufacturing Procedure and QMS-11 Shipping Procedure. 8.5.5 Post-delivery activities The Company meets requirements for post-delivery activities associated with the products and services according to The Company provides as applicable: . 8.5.6 Control of changes To ensure continuing conformity with requirements, the Company reviews and controls Release of products and services In process inspections are conducted during production and service activities to ensure ongoing quality of work according to the QMS-10 Manufacturing Procedure. Products and services are released for delivery to Customers only



Nge.

8.7 Control of nonconforming outputs

8.7.1 Identify and control nonconforming outputs

The Company affirms outputs that do not conform to requirements are

Nonconforming outputs may be identified by The Company takes appropriate actions based on

Nonconformances are corrected then reverified to confirm outputs are in compliance with requirements. When appropriate, the Company

8.7.2 Retain documented information for nonconformities

Records used to disposition nonconformities clearly describe each nonconformance and includes

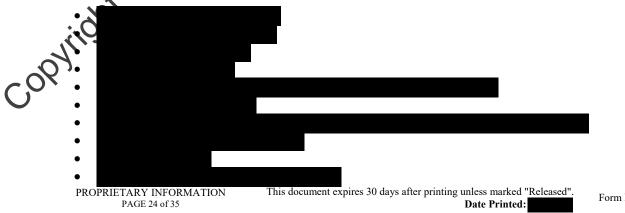
Section 9: Performance Evaluation

9.1 Monitoring, measurement, analysis and evaluation

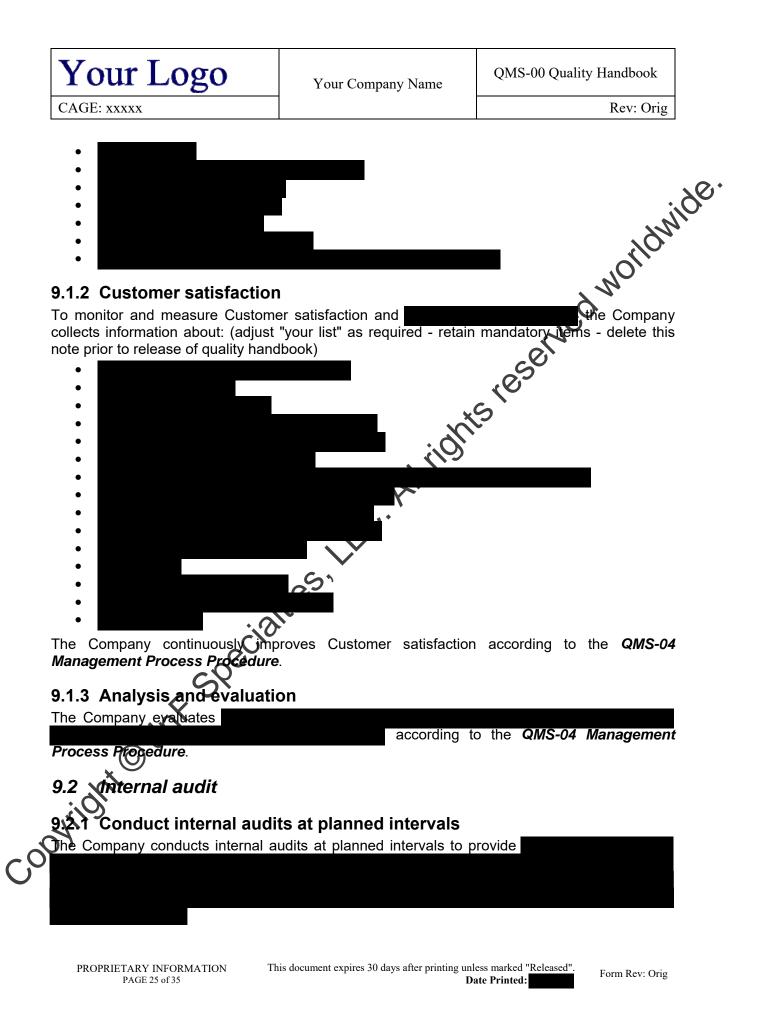
9.1.1 General

The Company's determines methods for monitoring, measurement, analysis and evaluation to ensure valid results by

Documented information that is used for determining the acceptability of this quality management system may include, but are not limited to:



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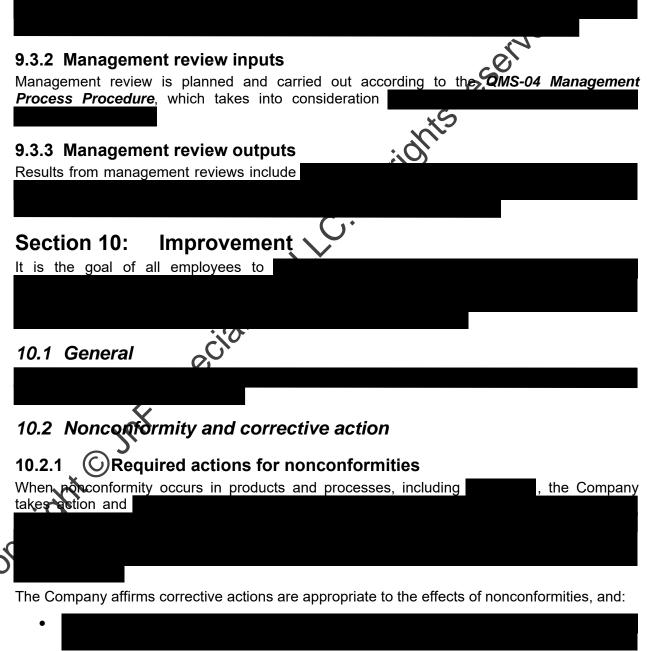
9.2.2 Audit requirements

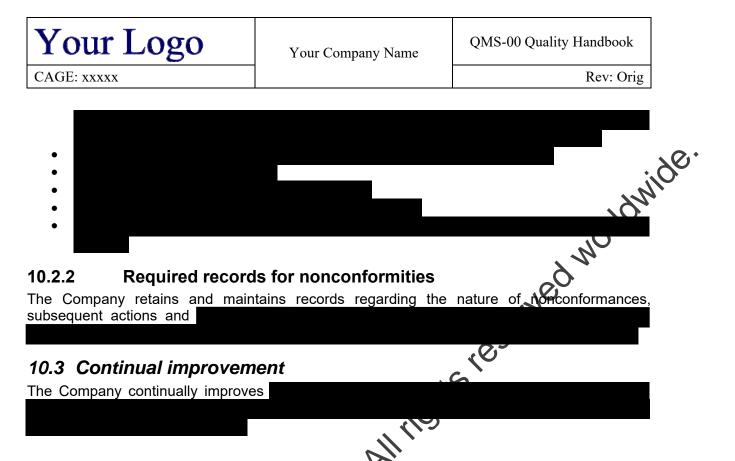
ridwide. The Company assigns Responsible Authorities to perform internal audits and report audit results to management according to the QMS-12 Internal Auditing Procedure.

9.3 Management review

9.3.1 General

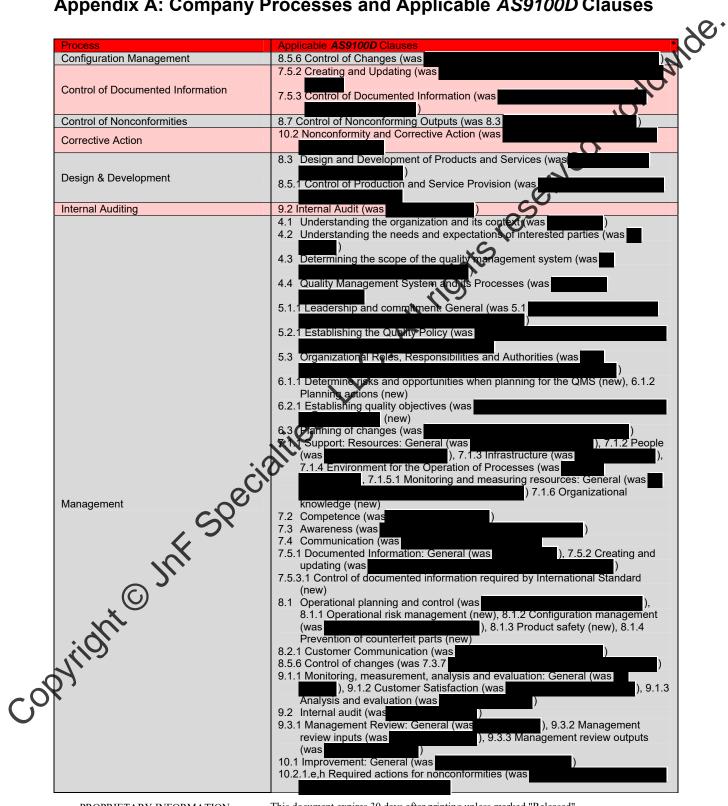
Top management reviews the Company's quality management system at planned mervals to





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Appendix A: Company Processes and Applicable AS9100D Clauses



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Manufacturing 8.5.1.3 Production Process Verification (was Manufacturing 8.5.1.1 Control of Production Equipment, Tools and Software Programs (was 8.5.5 Post-Delivery Activities (was) 8.5.3 Property Belonging to Customers or External Providers (was 8.5.4 Preservation (was 8.5.7 Control of Nonconforming Outputs (was 8.6.7 Control of Nonconforming Outputs (was 8.7 Control of Nonconforming Outputs (was 8.2.2 Requirements Related to Products and Services (was 8.2.2 Requirements Related to Products and Services (was 8.2.2 Requirements Related to Products and Services (was 8.2.3 Review of Requirements for Products and Services (was 8.2.4 Changes to Requirements for Products and Services (was 8.4.1 Control of Externally Provided Processes, Products and Services: General (was 8.4.3 Information for External Providers (was 8.5.3 Property Beloging to Customers or External Providers (was 8.5.4 Preservation was 8.5.5 Property Beloging to Customers or External Providers (was 8.5.4 Preservation for External Providers (was 8.5.5 Property Beloging to Customers or External Providers (was 8.5.4 Preservation was 8.5.4 Preservation was 8.5.4 Preservation was 8.5.2 Identification and Tracea		10.3 Continual Improvement (was
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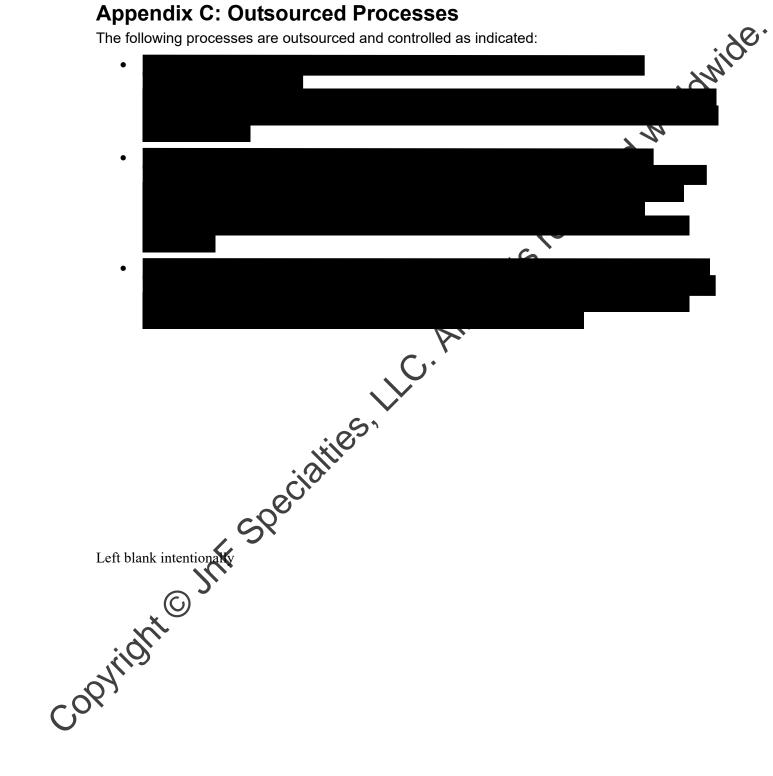
Process	Applicable Company Procedures	Applicable Company Records Nonconformity and Corrective Action 10.2
Corrective Action	QMS-13 Corrective Action	(was)
Design & Development	QMS-17 Design & Development	Operational Planning and Control 8.1.e.1 (was been been been been been been been bee
Internal Auditing	QMS-12 Internal Auditing	Internal audit 9.2 (was)
Management	QMS-00 Quality Handbook QMS-01 Control of Documented Information QMS-02 Configuration Management QMS-04 Management Process QMS-05 Responsibilities & Authorities QMS-06 Training QMS-15 Calibration QMS-16 Definitions and Abbreviation	Management Review: General 9.3.1 (was competence 7.2 (was for the form) Awareness 7.3 (was for) Monitoring and Measuring Resources 7.1.5, 7.1.5.1, 7.1.5.2 (was)
Manufacturing	QMS-10 Manufacturing QMS-14 Control of Conconformities Procedure	Identification and Traceability (if required) 8.5.2 (was) Property Belonging to Customers or External Providers 8.5.3 (was) Release of Products and Services 8.6 (was) Control of Nonconforming Outputs 8.7 (was
Proposal Development & Contract Review	QMS-070 roposal Development & Contract	Review of Requirements Related to Products and Services 8.2.3 (was)
Purchasing	QMS-08 Purchasing	Control of Externally Provided Processes, Products and Services: General 8.4.1 (was)
Receiving	QMS-09 Receiving QMS-14 Control of Nonconformities Procedure	Property Belonging to Customers or External Providers 8.5.3 (was Control of nonconforming product 8.7 (was
shipping	QMS-11 Shipping QMS-14 Control of Nonconformities Procedure	Property Belonging to Customers or External Providers 8.5.3 (was) 8.5.4 Preservation (was) Control of Nonconforming Outputs 8.7 (was

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Appendix C: Outsourced Processes

The following processes are outsourced and controlled as indicated:





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Appendix D: Quality Objectives

Process	Quality Objective	Metric
Corrective Action		Metric Metric NOTION
Design & Development		
Internal Auditing		Ne Ne
Management		
Manufacturing		×S
Proposal Development & Contract Review		
Purchasing		
Receiving		
Shipping		

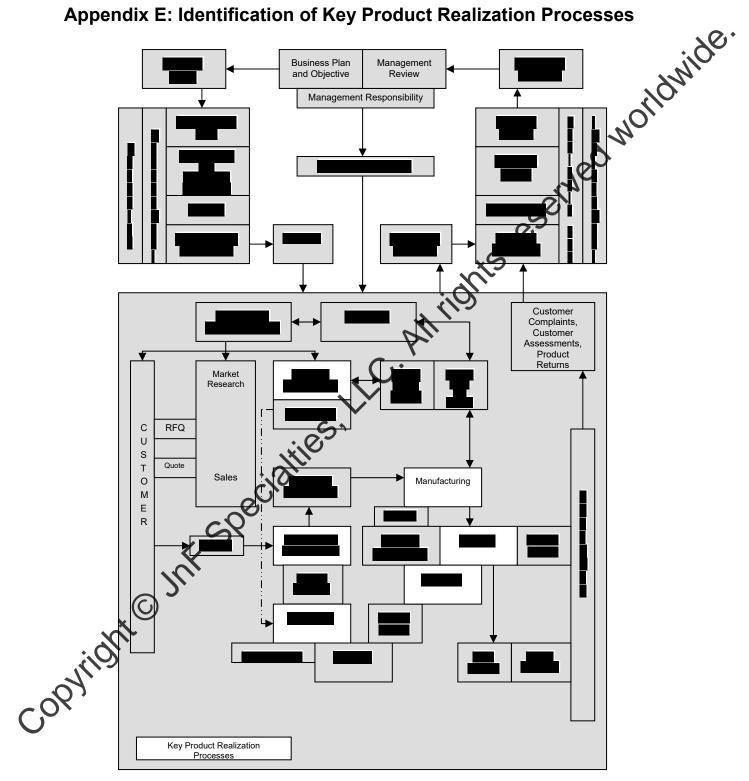
COMMENT:

The quantity of quality objectives listed above should be evaluated and adjusted to meet actual value-added goals of the company, and match the list of procedures displayed in paragraph 8.1 and highlighted in Appendix E. The objectives that are listed above are

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Appendix E: Identification of Key Product Realization Processes



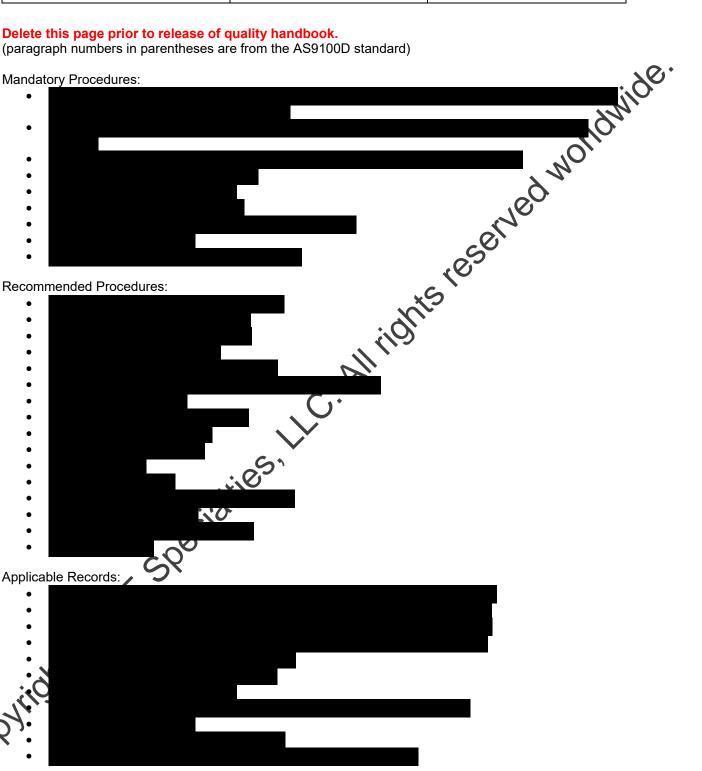


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Mandatory Procedures:



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(paragraph numbers in parentheses are from the AS9100D standard)

Applicable Records continued...

